

MEMORANDUM OF AGREEMENT


**outlining the terms of co-operation between the Charges defined below,
during the tenure of the Reverend Dr Paul Singh as Rector.**


THE CHARGES are the Scottish Episcopal Churches of St John the Evangelist, Forfar with St Margaret's, Lunanhead and St Mary's, Kirriemuir in the Diocese of St Andrews, Dunkeld and Dunblane. This is a LINKING, not an irrevocable union. Any alterations to this Memorandum require agreement by both Charges

1. There will be a Joint Liaison Committee (the JLC) comprising of the Rector, a Vice Chair, the Secretaries and Treasurers of each Charge, a member from the Vestry of each Charge, four being a quorum provided that at least one Committee member from each Charge is present. The JLC will appoint a Treasurer and Secretary who need not be members of the JLC. The Vice-Chair will be appointed by the JLC as a full member and will serve for two years, the Treasurer and Secretary for three years, both eligible for re-election and all holding office to coincide with the financial year of the Charges. The JLC will meet at least twice a year and the Rector will be Chair, or in his or her absence, the Vice-Chair. Special meetings of the JLC may be called at the request of the Rector, or any of the Vestries. The Vestry members on the JLC will be appointed by each respective Vestry. The members appointed to the JLC may serve for a period of not more than three years, as determined by the appointing Vestry.
2. The JLC will have a role limited to liaison between each Vestry and shall have no authority or decision-making power in relation to the general management and control of each Vestry or Charge. The JLC will oversee matters covered by this Memorandum of Agreement. The Treasurer of the JLC will be responsible for the payment of the Rector in the manner set out in Resolution 6.2 of the Digest of Resolutions of the General Synod of the Scottish Episcopal Church. The JLC may also discuss matters pertaining to the Linked Charge though any proposals not covered by the Memorandum must be ratified by each Vestry. The JLC shall present a written report to the Annual Congregational Meeting of each Charge.
3. The Rectory will be provided for the use of the Rector. The Vestries of the Linked Charge will each contribute 50% to the routine maintenance, furnishings, health and safety costs of the Rectory. In addition, the apportionment of the costs of major works to the Rectory shall be agreed by the Vestries in the same proportion.
4. The Vestries of the Linked Charge will each contribute 50% to the Rector's Standard Stipend, pay any contributions to the Scottish Episcopal Church Pension Fund and Employer's National Insurance Contributions in the proportion agreed annually between the Charges. In addition, the Vestries of the Linked Charge will each contribute the same proportion to the Rector's Allowances as set out in Resolution 6.5 of the Digest of Resolutions of the General Synod of the Episcopal Church namely: Council Tax; the cost of postage and stationery plus such other administrative expenses as may be approved by the Vestries; reimbursement of travel expenses in the performance of clerical duties. This proportion to be agreed annually between the Charges.

5. The Vestries of the Linked Charge will each contribute 50% to the expenses of each Non-Stipendiary Cleric within the Linked Charge of the kind set in Resolutions 6.5.3 and 6.5.4 of the Digest of Resolutions of the General Synod of the Scottish Episcopal Church namely: telephone calls incurred in performance of clerical duties; contribution to broadband where relevant; the cost of postage and stationary plus such other administrative expenses as may be approved by the Vestries; and reimbursement of travel expenses in performance of clerical duties. This proportion to be agreed annually between the Charges.
6. Each Vestry shall remain responsible for such costs and management of each Charge as are not included in this Memorandum.
7. This Memorandum of Agreement and the Linked Charge shall lapse upon the resignation or death of the Rector. It shall be reviewed every five years in terms of Canon 13, Section 1; and may be reviewed more frequently, at the request of any Vestry. Any alteration in this Memorandum shall require the approval of the Bishop before it is implemented.
8. In the event of disagreement occurring between the Vestries about the meaning or implementation of this Memorandum, an appeal may be made to the Bishop, whose decision is final.

Date: 17th June 2024

Signed:  (St John's, Forfar)

Signed:  (St Mary's Kirriemuir)